

LEARN Grant Application

Application Information:

Legal Name of Organization: _____ Date of Application: _____

Title of Project: _____ Year Founded: _____

Current Annual Operating Budget: \$ _____

If your organization been a previous recipient of a LEARN Grant what year did that occur? _____

Are you currently receiving program funding from another source (i.e. United Way Program Funding)? _____

If yes, identify one or two primary funding sources and the amount you received:

_____ \$ _____

_____ \$ _____

Grant Type: (Please circle one.)

Education Grant: individual or groups of teachers, from grades K-12 who demonstrate creative teaching methods to students of REC members.

Emergency Service Grant: emergency units served by REC or who provide services directly to REC members.

Community Grant: non-profit organizations served by REC, or whose services directly benefit REC members.

Project Information:

School Principal or Executive Director: _____

School Name (if applicable): _____

Project Contact Person & Title: _____

Contact's Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ E-mail: _____

Purposes of Grant (one sentence): _____

Project Details:

Beginning Date of Project: _____ Ending Date of Project: _____

Amount Requested: \$ _____ Total Project Cost: \$ _____

County/Town Project Served: _____ Geographic Locality Served (i.e. Dawn) _____

Number of students/members the project will benefit (please circle one): 1—24 25—49 50—99 100—299 300+

Project Descriptions:

Instructions – Please structure your proposal to provide the following information in the order indicated. Use the headings and subheadings provided. Include a complete description of the project for which funding is requested. Do not exceed three typed, double-spaced pages for the narrative. Type should be no smaller than 12 points. The description should include:

A. Narrative

1. Organization Information

- Summarize your organization's history
- State your mission and goals, future challenges, and long-range plans
- Discuss current programs and activities
- Highlight accomplishments

2. Purpose of Grant

- Describe the proposed program or project
- Identify the needs/problems to be addressed and the target population
- Define the project as a new or continuing program
- Identify other organizations, partners, or funders participating in the project and their roles
- Discuss your timetable for implementation and long-term funding resources

3. Evaluation

- Describe your plan to document progress and results

B. Attachments

1. Budget

- Provide a one-page typed budget for the project
- Specify the budget period (i.e. January 1, 2012 to December 31, 2012)
- Include an analysis of the projects total cost and the amount requested for the grant
- Provide specific information regarding other funding sources to support the project including in kind services

2. Letter of Reference

- Provide two typed letters of reference from recipients of your services, or another community partner of your choice

Deadline:

Applications must either be **postmarked** or **hand delivered** to any REC office by **March 5, 2012**.
Please do not staple any part of applications. All correspondence should be sent to the attention of:

Brian Wolfe, Public Relations Specialist
Rappahannock Electric Cooperative
P.O. Box 7388, Fredericksburg, VA 22404
Phone: 540-891-5914
Fax: 540-891-5878

I have reviewed this proposal and found it to be in keeping with the school's or organization's overall objectives.

APPLICANT'S SIGNATURE

PRINT NAME

DATE

PRINCIPAL'S/BOARD CHAIR'S SIGNATURE

PRINT NAME

DATE