



A Touchstone Energy® Cooperative 

JOB OPENING

RAPPAHANNOCK ELECTRIC COOPERATIVE
FREDERICKSBURG, VIRGINIA

GIS OPERATOR I

TECHNOLOGY AND ANALYTICS

Job Posting #: 22FB03042019

Job Grade: 7

Job Classification: Non-Exempt

EDUCATION:

High school diploma or GED (General Equivalency Diploma) required. Associate Degree or two (2) years of experience in GIS and Computer Aided Drafting. Additional college level courses or experiences related to job performance are preferred.

EXPERIENCE:

Must have two (2) years of experience in GIS or AutoCad. Other drafting and computer experience desirable. Prefer to have experience with electric utility and fiber optics systems.

JOB KNOWLEDGE:

Proficiency in GIS and AutoCad is required. Should possess thorough knowledge of drafting and mapping techniques. Experience with NISCs MapWise product is desired. Knowledge of basic electrical and land base symbols is desired. Must possess basic computer skills, to include a working knowledge of Microsoft Office products, including, but not limited to: Outlook, Excel, Word and PowerPoint as required by job responsibilities.

COMMUNICATION SKILLS:

Must be able to communicate and work effectively with individuals and small groups internal and external to the organization.

SKILLS AND ABILITIES:

Must have thorough operating knowledge of GIS and AutoCad software and large format printers. Must be open to new ideas and/or changes. Must be able to handle multiple projects concurrently.

WORKING CONDITIONS:

Majority of work will be performed in the office with occasional trips to the field. Occasional overnight travel and extra hours are necessary for meetings, seminars, and conferences. Subject to work overtime may be required. Subject to work long hours outside of regular work schedule during emergency conditions.

HOW TO APPLY:

RESUMES MAY BE FAXED TO 540-891-5990 or E-MAILED TO rech@myrec.coop BY 5:00PM ON MARCH 18, 2019. INCLUDE JOB POSTING #22FB03042019 IN THE SUBJECT LINE.